

Please attach a  
 passport sized  
 photograph  
 here

Personal Details				Emergency Contact Details			
Family Name				Full Name			
First Names				Relationship to you			
Address in your country				Address			
Telephone				Telephone			
Fax				Fax			
Email				Email			
Nationality		First Language		How did you hear about Scarborough International School? A Friend <input type="checkbox"/> Our Website <input type="checkbox"/> English UK <input type="checkbox"/> British Council <input type="checkbox"/> Agent (name) <input type="checkbox"/> _____ Other Website <input type="checkbox"/>			
Date of Birth		Age					
Sex		Occupation					
		Day Month Year					
		Female <input type="checkbox"/> Male <input type="checkbox"/>					
Visa Requirements							
Do you require a visa to gain entry to the UK?				Yes <input type="checkbox"/>		No <input type="checkbox"/>	
If yes, which visa are you are applying for?				Student Visitor Visa <input type="checkbox"/> (For students 18yrs +) (Up to 11 months)		Child Visitor Visa <input type="checkbox"/> (For students under 18yrs) (6 months or less)	
Passport Number				Please bring your passport to school on the first day of your course			
Course							
Course Name		Course Code	Number of Weeks	Start Date	Finish Date	Preferred time (One-to-One Only)	
Test your level of English at <a href="http://www.english-language.uk.com">www.english-language.uk.com</a>				Test Result			
Do you assess yourself as: Elementary <input type="checkbox"/> Pre-Intermediate <input type="checkbox"/> Intermediate <input type="checkbox"/> Upper Intermediate <input type="checkbox"/> Advanced <input type="checkbox"/> (NB Students who do not take the online test will be tested on the first morning of the course and may miss lessons on that day)							
Accommodation							
Accommodation Name (Homestay or Private)			Number of Weeks		Arrival Date	Departure Date	
I would like to book				extra nights for the following dates:		(Subject to availability)	
Accommodation Requirements (Subject to availability)			Smoking <input type="checkbox"/>		Non-smoking <input type="checkbox"/>		
Do you have any allergies?		Yes <input type="checkbox"/> No <input type="checkbox"/> If yes please give details:					
Do you have any medical conditions?		Yes <input type="checkbox"/> No <input type="checkbox"/> If yes please give details:					
Do you have any dietary requirements?		Yes <input type="checkbox"/> No <input type="checkbox"/> If yes please give details:					
For Office Use Only							
Deposit and Registration Fee <input type="checkbox"/>		Details:			<b>Visa</b>  Visa Letter <input type="checkbox"/>		
Invoice <input type="checkbox"/>		Invoice No:					
Database <input type="checkbox"/>		Student No:					
Accommodation <input type="checkbox"/>		Details:					

Scarborough International School of English  
**Individual Student Booking Form**

Travel Details			
How will you be travelling to the school?		Arrival Date	
Car <input type="checkbox"/>	Expected time of arrival in Scarborough		
Train <input type="checkbox"/>	Expected time of arrival in Scarborough		
Plane <input type="checkbox"/>	UK Airport	Flight Number	Arrival (UK Time)
How will you be departing from the school?		Departure Date	
Car <input type="checkbox"/>	Expected time of departure from Scarborough		
Train <input type="checkbox"/>	Expected time of departure from Scarborough		
Plane <input type="checkbox"/>	UK Airport	Flight Number	Departure (UK Time)
Do you want the school to arrange an airport transfer for you? Yes <input type="checkbox"/> No <input type="checkbox"/>		Arrival Only <input type="checkbox"/>	Arrival & Departure <input type="checkbox"/>
<small>(Contact <a href="mailto:info@english-language.uk.com">info@english-language.uk.com</a> for a quote)</small>		Departure Only <input type="checkbox"/>	
Payment			
Item	Course Name	Course Code	Amount
Tuition			
Accommodation			
Transfers			
Extra Nights			
Non-refundable Registration Fee		Due at time of booking	£50
<b>Total Due</b>			
Non-refundable Deposit		Due at time of booking	£100
<b>Total Due before course start date</b>	<b>Total Due – Deposit &amp; Registration Fee</b>		
How to Pay			
Direct Deposit	HSBC Bank PLC, 33 St Nicholas Street, Scarborough, North Yorkshire, YO11 2HN Swift Code: MIDLGB 22 IBAN Number: GB31MIDL40402241518380 Sort Code: 40-40-22 Account Number: 41518380		
Cheque	Please post a cheque made payable to Scarborough International School to Cheswold Hall, 37 Stepney Road, Scarborough, North Yorkshire, YO12 5BN		
Credit/Debit Card	Please use our online secure payment system at <a href="http://www.english-language.uk.com">www.english-language.uk.com</a> and click on 'Make a Payment'		
Medical Provision <small>For students 18yrs and above (For students under 18yrs parents/guardians are required to sign a separate declaration)</small>			
I accept that the Principal Director may authorise immediate medical treatment if, on medical advice she deems it in my best interest. I further accept that this absolves the Principal Director and her staff of all responsibility for any adverse effect of such treatment.			
Signature:		Date:	
Signature			
I have read and understood the terms and conditions (see page 3) and confirm that the above details are correct <input type="checkbox"/>			Date:
Signed: Signature of parent/guardian (If student is under 18yrs):			

## Scarborough International School of English

### Individual Student Booking Form

#### 1. Booking & Payment – Individual Bookings (if applicable)

If you wish to join a course at Scarborough International School of English, please complete the level test and send your Booking Form with the registration fee of £50 and a deposit of £100. The registration fee and deposit are per person per course. The deposit will be deducted from the total amount of course fees due. The registration fee is non-refundable and non-transferrable. All remaining fees plus bank charges must be cleared in the school's account before your arrival in the UK. Scarborough International School of English is under no obligation to provide a course or accommodation if fees are not received by the due date. In case of cancellation after a course has started, all fees are non-refundable.

#### 2. Booking & Payment – Group Bookings (if applicable)

If you wish to book one of our Special Group Package courses, please send a group booking form with the registration fee of £50 per student and a deposit of £100 per student. The deposit will be deducted from the total amount of course fees due. All remaining fees plus bank charges must be cleared in the school's account 4 weeks before your arrival in the UK. We are under no obligation to provide a course or accommodation if fees are not received by the due date. In case of cancellation after a course has started, all fees are non-refundable.

#### 3. Booking & Payment – Long Term Students (if applicable)

Students booking courses for 12 weeks or more and requiring a Student Visa or Extended Student Visa will be required to pay all tuition fees in full upon application. In case of cancellation after a course has started, all fees are non-refundable.

#### 4. Cancellation Policy

If you cancel your course before arrival due to visa refusal UK we shall refund your tuition fees in full minus £100 deposit, £100 administration charge and the £50 registration fee. A refund will only be issued on receipt of the original visa refusal letter. You must apply for a refund within 4 weeks of the refusal date. If you cancel your course before your arrival for any other reason, no refund or credit will be given. If you cancel your course after arrival, leave the course early, or miss any lessons, no refund or credit will be given, including in case of illness.

#### 5. General

Scarborough International School of English reserves the right to change starting dates, course programmes and locations without prior notice in the event of circumstances beyond our control or in the best interests of the school. Scarborough International School of English accepts beginners by prior arrangement. Contact [info@english-language.uk.com](mailto:info@english-language.uk.com).

#### 6. Photographs

Occasionally photographs or videos may be taken during your stay. If you do not wish photographs or videos of you or your students to be used for marketing purposes please advise us in writing at the time of booking.

#### 7. Insurance

Scarborough International School of English does not accept liability in case of illness, accident, loss or damage to personal effects or property. Damage to school or homestay property must be paid for in full. You are strongly advised to take out insurance that will cover medical problems, accidental loss, damage to property or course cancellation before travel.

#### 8. Bank & Public Holidays

The school is closed on English public holidays. There is no reduction in fees where there is a public holiday.

#### 9. Visas (non EU/EEA nationals)

If you require a visa to study in the UK you should contact the British Embassy or Consulate in your home country to enquire about and arrange a visa for entry into the United Kingdom. See the UK Border Agency's website: [www.ukba.homeoffice.gov.uk/studyingintheuk/](http://www.ukba.homeoffice.gov.uk/studyingintheuk/). When you arrive in the UK, you will be required to show your passport or identity card and visa (if required). You may also have to present a Letter of Acceptance from the school.

#### 10. Juniors (7-12yrs)

Parents/guardians accompanying juniors are responsible for the children when they are not in class or participating in supervised afternoon activities with the school. Homestay Provider/s take this responsibility for those juniors who are not accompanied by parents/guardians.

#### 11. Behaviour

Any student who causes severe disciplinary problems during the course, exhibits disruptive behaviour or has a poor attendance record may be excluded from the school and asked to return home immediately at their own/parents'/guardians' expense; no refund will be given.

#### 12. Force Majeure

Scarborough International School of English is not liable in the event of the school being unable to supply services to which it is contractually bound resulting from causes outside the school's control, such as but not limited to, natural disasters, adverse weather conditions, closure or congestion of airports, strikes, civil disturbance, pandemic and the like. No refund will be made in such circumstances.

#### 13. Accommodation

Arrival and Departure Information: the school's accommodation week is Sunday arrival before course start date and Saturday departure following course finish date; extra nights are available on request at an additional charge (subject to availability).

No student is placed in a host family with another student who speaks the same language (subject to availability in peak season), unless requested.

#### 14. Student Holidays

Students may take a holiday of 1 week every 12 weeks provided one week's notice is given to the school. Students on a course of 12 weeks or longer on a student visa should take any holidays into consideration when applying for a visa. Normal accommodation fees must be paid.